

# Request for Exemption from the Whole Grain-rich (WGR) Requirement for School Meals

Name of School \_\_\_\_\_ Agreement Number: \_\_\_\_\_  
 Food Authority (SFA): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: CT Zip: \_\_\_\_\_

In accordance with the United States Department of Agriculture (USDA) requirements for WGR exemptions in school nutrition programs, the above named SFA requests an exemption from the WGR requirement for school meals during school years 2014-15 and 2015-16. If granted, the exemption applies only while the SFA can demonstrate a continued negative impact.

## PART 1 – LIST OF GRAIN PRODUCTS *(Include the specific products that are part of the SFA's waiver request)*

## PART 2 – REASONS FOR REQUEST *(Check all that apply)*

- ☐ **A. Financial Hardship (Participation):** District/school records demonstrated a significant drop in meal counts after offering the WGR products listed above. *Attach supporting documentation.*
- ☐ **B. Financial Hardship (Cost):** The district/school had a significant cost increase when procuring the WGR products listed above. *Attach supporting documentation.*
- ☐ **C. Limited Product Availability:** The district/school does not have access to compliant WGR products in the local market and would like to offer enriched grain items temporarily. *Please describe:*
- ☐ **D. Unacceptable Product Quality:** The WGR products listed above did not retain the desired texture or lost palatability during the typical holding time. *Please describe:*
- ☐ **E. Poor Student Acceptability:** The WGR products listed above received significant negative student/parent feedback or increased plate waste when the district/school offered the WGR products multiple times and over a sustained period. *Please describe:*
- ☐ **F. Other:** Undesirable results occurred when the district/school attempted to use WGR products. *Please describe:*

## PART 3 – EFFORTS TO COMPLY WITH WGR REQUIREMENT *(Check all that apply)*

- ☐ The SFA sought technical assistance from the state agency or the manufacturer of the WGR products and followed product instructions. *Please describe:*
- ☐ Used alternative product types/brands. *List product description, manufacturer and product number:*
- ☐ Used alternative cooking methods or modified the recipe. *Please describe and provide recipes/production records:*

## WGR Exemption Request, continued

### PART 4 – PLAN FOR FUTURE COMPLIANCE

Describe the SFA's plan to achieve future compliance with the full WGR requirement *after* the exemption expires.

In accordance with the requirements specified in [Operational Memorandum 20-15](#), *Request for Exemption from the Whole Grain-rich Requirement for School Meals during School Years 2014-15 and 2015-16*, the above named SFA requests an exemption from the WGR requirement for school years 2014-15 and 2015-16. The individuals signing below certify that all information on this form is complete and accurate.

\_\_\_\_\_  
Signature of Food Service Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Signer

\_\_\_\_\_  
Date

**E-mail this *WGR Exemption Request* to your Child Nutrition Program [technical assistance support consultant](#). (Include *Request for Exemption Whole Grain-rich Requirement* in the e-mail subject line.)**

#### STATE AGENCY USE ONLY

**SCHOOL YEAR 2014-15:** ☐ Request Approved\* ☐ Request Denied

**SCHOOL YEAR 2015-16:** ☐ Request Approved\* ☐ Request Denied

**\*The SFA will comply with the SY 2013-14 requirement to offer at least half of the grains as WGR products.**

\_\_\_\_\_  
Signature of CSDE CNP Staff

\_\_\_\_\_  
Date

**Comments:**

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